



Health and Safety policy

Edgmond Wildlife Group is committed to providing a safe environment in which its participants, volunteers and staff can enjoy the activities of the group.

Edgmond Wildlife Group will undertake the following:

- Consult with committee members, members and volunteers on matters affecting their health and safety.
- Ensure all committee members, members and volunteers understand and comply with their legal responsibility for health and safety
- Ensure the session health and safety check list is completed and all issues addressed
- Ensure adequate staffing levels appropriate to the activity and group
- Securely holds records of emergency contacts and health issues for all who attend
- Gain written consent before taking any young people away from the area of the group venue or involving them in a higher risk activity
- Risk assess activities and put findings into practice
- Have a first aid box which is regularly checked and restocked
- Have an accident book which is reviewed by the management activity
- Nominate a qualified first aider to maintain the first aid kit and implement a first aid protocol
- Undertake and record termly fire drills
- Keep a record of annual electrical checks (PAT) to items belonging to the group and not allow the use of non PAT tested equipment
- Visually check all equipment on a regular basis and implement a system for taking defective equipment out of use and arranging repair and replacement
- Edgmond Wildlife Group will encourage all staff and volunteers to undertake training relating to health and safety matters

This policy and related procedures will be reviewed by the management committee every two years or sooner if there is a change in the organisation or to relevant legislation.

This policy and related procedures were approved and endorsed by the management committee on the date below:

Signed.....Print name.....

Postion.....Date.....